

State nomination application checklist

(subclass 190 or 489)

Use this checklist to prepare an application for South Australian state nomination for the Skilled Nominated visa (subclass 190) or the Skilled Regional (provisional) visa (subclass 489).

More information about this visa is available at:

<http://www.migration.sa.gov.au/skilled-migrants/nomination-process/skilled-nomination-requirements>

Once you have collated all of the information detailed in this checklist, you will need to submit the application through the online application system.

If you wish to engage the services of a registered Migration Agent to assist with the General Skilled Migration (GSM) application, you can find a list of registered migration agents www.mara.gov.au

Documents to be uploaded with the main applicant's application

All documents uploaded must be scanned copies of genuine originals.

Personal details:

- ☐ A copy of the personal details page of the main applicant's current passport (this page must include the main applicant's photograph, name and date of birth).

Nominated occupation

- ☐ A positive skills assessment assessed by the relevant skills assessing authority for the main applicant's nominated occupation. Visit www.immi.gov.au/asri/ for a complete list of assessing authorities for all occupations.

Please provide all pages of the skills assessment.

English proficiency

- ☐ Immigration SA accepts the following English language tests; a copy of the test certificate is required:
 - IELTS – International English Language Test System.
 - OET – Occupational English Test (For Health Professionals only).
 - PTE Academic – Pearson Test of English Academic.
 - TOEFL iBT – Test of English as a Foreign Language, internet Based Test.
 - CAE – Cambridge English: Advanced.

Citizens and passport holders of the United Kingdom, United States, Canada, Ireland and New Zealand do not need to provide an English language test result unless required to claim additional EOI points.

English Language Tests must be less than three years old when Immigration SA makes a decision on the state nomination application.

PTE Academic, OET and CAE test-takers: prior to submitting a state nomination application, the main applicant will need to login to their English test account and provide permission for Immigration SA to view their results.

Work experience

If the main applicant is relying on Australian work experience:

Letter(s) from current and previous employer(s), confirming commencement date, job title, duties and tasks, salary and number of hours worked per week, for all **skilled** work experience in Australia.

If the main applicant has South Australian work experience:

- ☐ Letter(s) from current and previous employer(s), confirming commencement date, job title, duties and tasks, salary and number of hours worked per week, for all **skilled** and **unskilled** work experience in South Australia.

If the main applicant is applying under the high points category:

- ☐ Letter(s) from current and previous employer(s), confirming commencement date, job title, duties and tasks, salary and number of hours worked per week, for all work experience the main applicant is claiming points for in their SkillSelect Expression of Interest (EOI).

If the main applicant's nominated occupation requires additional work experience (typically two or three years experience in the field as listed on the State Nominated Occupation Lists):

Any additional work experience must be gained after the relevant qualification has been completed.

- ☐ Letter(s) from current or previous employers demonstrating that the main applicant has the additional work experience required for the nominated occupation.
- ☐ **International graduates of South Australia only** – letter(s) from current employer demonstrating that the main applicant is currently working for the last three months in their nominated or closely related occupation in South Australia (minimum 40 hours per fortnight).

- ☐ **All applicants requiring additional work experience** – academic transcript for the relevant qualification and/or a copy of their graduation certificate. **This evidence must show the date the qualification was completed.** *(High school certificates and short course certificates are not required.)*

All work experience letter(s) should confirm employment dates, job title, duties and tasks, salary and number of hours worked per week.

If the main applicant is unable to provide a letter from their employer, please upload a contract of employment and recent payslips.

Work experience waiver – International graduates of South Australia only

If the applicant is claiming a **work experience waiver** based on the requirements listed here –

<http://www.migration.sa.gov.au/International-graduates/international-graduate-occupation-and-waiver-requirements>

- ☐ Evidence that the main applicant has continued to reside in South Australia post-graduation. *See "Residing in South Australia" for documents required.*
- ☐ If the main applicant is applying under the high performing graduate category. The following evidence is acceptable: a copy of the academic transcript with the Grade Point Average (GPA) listed **OR** a letter from the institution stating their GPA for that qualification.
- ☐ Long-term resident of South Australia. *See "Residing in South Australia" for documents required.*

Qualifications

If the main applicant has completed a qualification in Australia:

- ☐ Academic transcript and/or a letter of completion from the Australian institution (High school certificates and short course certificates are not required).

If the main applicant is applying under the currently working in South Australia or the high points category detailed here –

<http://www.migration.sa.gov.au/skilled-migrants/nomination-process/skilled-nomination-requirements>:

- ☐ Academic transcript and/or graduation certificate and/or letter of completion from an overseas or Australian institution (High school certificates and short course certificates are not required).

Financial requirements

If the main applicant is an international graduate from an Australian educational institution, they may claim financial support from their parents or parents-in-law. If the applicant chooses to claim financial support:

- ☐ Upload a completed and signed [Financial Capacity Declaration](#)

All other applicants will need to provide a declaration in the online application form regarding the cash and assets they have available for settlement in South Australia. Immigration SA's financial requirements are listed at –

<http://www.migration.sa.gov.au/skilled-migrants/nomination-process/skilled-nomination-requirements>

High Points

If the main applicant meet Immigration SA's high points requirement on their points test in SkillSelect (including state nomination points), they may be able to apply for a Supplementary Skilled List occupation or 'special conditions apply' occupation. For information on the high points category (including minimum points required), see the skilled nomination requirements page.

- ☐ If the applicant is claiming community language points on the points test, upload a copy of the National Accreditation Authority for Translators and Interpreters (NAATI) accreditation.
- ☐ If the applicant is claiming partner skills points on the points test, complete the partner information in the application form and upload a copy of the skills assessment for the main applicant's partner.

Chain migration

If the main applicant has an immediate family member who permanently resides in South Australia, they may be able to apply for a Supplementary Skilled List occupation or 'special conditions apply' occupation. See definition of immediate family member on the skilled nomination requirements page.

- ☐ Upload a completed and signed [Chain Migration Statutory Declaration](#) confirming family relationship. This document **must be signed before an authorised person**.
- ☐ Evidence of the relationship between the applicant and their family member in South Australia. Translations must also be uploaded for documents not in English. They must be translated by a qualified translator into English.

Acceptable types of evidence required to show relationship:

- Birth Certificate (for both applicant and family member)
- Marriage Certificate
- Proof of Name Change
- Official Relationship Certificate

A combination of the above may be required

- ☐ Evidence that the South Australian family member is an Australian Permanent Resident, an Australian Citizen or a South Australian state nominated provisional visa holder.

Acceptable types of evidence required to show Australian citizenship permanent residency or South Australian state nominated provisional visa holder include:

- Australian Birth Certificate
- Australian Citizenship Certificate
- Australian Passport (biographical details only)
- Visa label in Passport (this will need to be accompanied by the biographical details page in the passport)
- Visa grant letter from Department of Home Affairs.

- ☐ Evidence that the South Australian family member has lived in South Australia for the past 24 months (for example, 8 electricity bills over the 24 month period). The evidence provided must be in the family member's name. See *"Residing in South Australia"* for a list of documents required. Multiple documents covering the same time period are not required.

Residing in South Australia

Acceptable types of evidence to show residence in South Australia:

- Current bank statement (showing last 3 months of daily transactions)

AND

One of the following:

- Lease agreement (with proof of recent rental payments)
- Utility bills (for example, gas bill, electricity bill, water bill, rates notice)
- Vehicle registration

Long-term resident of South Australia

Evidence of continuous residence in South Australia since March 2012 including:

- Confirmation of Enrolment (COE) for all courses undertaken in South Australia. Alternatively, letters from Education Provider(s) confirming all enrolments will be accepted.

AND

- Visa grant notices for all Australian visas issued.

AND

- Current bank statement (showing last 6 months of transactions)

AND

- See "Residing in South Australia" above for other documents required. Other evidence of residence documents need to be provided for any periods where the main applicant was not enrolled in a course of study in South Australia. Multiple documents covering the same time period are not required.

For further information, please contact us at: Immigration South Australia, GPO Box 320, Adelaide SA 5001, Australia Telephone: +61 8 8303 2420

Please Note: Any information about the law in Australia or South Australia is provided as general information only and is not legal advice. This fact sheet is a starting point only and is not a substitute for legal or professional advice. While the Department has attempted to ensure the information is accurate at the time of publishing, no responsibility will be accepted for any errors or omissions and the Government of South Australia will not be liable for any loss or damage incurred by any person as a consequence of any use, reference or reliance on this information. Any such use, reference or reliance shall be at the sole risk of that person who should seek their own legal and or professional advice if required.

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South Australia