



# Recognition of Overseas Qualifications

An 'Overseas Qualification Recognition assessment advice' is an official document issued by the South Australian Government showing the education level comparison of an overseas gained qualification to the Australian Qualifications Framework (AQF).

Skilled & Business Migration offers a FREE and confidential assessment service to have your overseas qualifications recognised in Australia.

## Benefits

- ▶ Assists employers/recruiters to understand your overseas education level in the Australian context
- ▶ Provides evidence that your overseas qualification(s) meets job requirements
- ▶ Assists with determining training pathways, career planning and job progression
- ▶ May help to meet professional registration, licencing, membership requirements
- ▶ Can be used to determine your wage/award level.

## Eligibility

Applicants must:

- Live in South Australia;
- Be an Australian citizen or eligible visa holder with work rights;
- Have completed a higher or technical/vocational qualification overseas

Please note we cannot assess:

- ▶ Qualifications for migration purposes
- ▶ Qualifications less than 1 semester or 6 months of full-time study
- ▶ School qualifications - primary, secondary
- ▶ Incomplete qualifications
- ▶ Single subjects
- ▶ Work experience
- ▶ English language skills
- ▶ Australian qualifications

## How to apply

1. Log in or register via the Skilled & Business Migration Portal [apply.migration.sa.gov.au](http://apply.migration.sa.gov.au)
2. Navigate to the Services section view Overseas Qualification Recognition and select Apply Now
3. Read the Recognition of Overseas Qualifications Document checklist
4. Carefully prepare all documents as outlined (see reverse side)
5. Complete the online application form
6. NOTE: you can track the progress of your application through the Skilled & Business Migration Portal

## IMPORTANT

Assessments are for general employment purposes only. An Assessment Advice is not a qualification equivalency or a statement of competency. Assessments do not replace industry required registration, licencing, or membership.

For further information visit:

[www.migration.sa.gov.au/support-and-resources/support-services/recognition-of-qualifications](http://www.migration.sa.gov.au/support-and-resources/support-services/recognition-of-qualifications)



## What you will need to provide

Before you commence your application you must ensure you have all the supporting documents. Applications that do not include

the required and certified documents may be delayed or cancelled.

**Please note:** All documents submitted on the [Skilled & Business Migration Portal](#) must

- ▶ Be scanned, in colour and of high quality
- ▶ Be submitted in PDF or JPEG file format
- ▶ Not exceed 4MB per page or 16MB per application

*Certified/notarised documents are copies of original documents that have been certified to be true copies of the originals by a person authorised to do so. For more information: <https://www.education.gov.au/guidelines-certification-documents>*

1.	<b>Proof of photo identity</b> Please provide one of the following:	<ul style="list-style-type: none"> <li>▶ Current passport</li> <li>▶ Australian driver's licence</li> <li>▶ Proof of age card</li> <li>▶ Immigration ID card</li> </ul>
2.	<b>Proof of name change</b> If the name on your academic documents is different	<ul style="list-style-type: none"> <li>▶ Marriage certificate</li> <li>▶ Deed poll certificate</li> </ul>
3.	<b>Proof of South Australia residency</b> A document including your name and South Australian residential address	<ul style="list-style-type: none"> <li>▶ Phone bill</li> <li>▶ Utility bill</li> <li>▶ Bank statement</li> <li>▶ Rental agreement</li> <li>▶ Driver's licence (ensure updated address on the back is provided)</li> </ul>
4.	<b>Qualification documents</b> For post graduate qualification assessment applications (e.g. Masters or Graduate Diploma) undergraduate qualification documents must be provided.  For technical/vocational qualification assessment application evidence of all studies before University study must be provided e.g. Pre-University, GCE A levels, Senior Secondary School and Senior High School.	<ul style="list-style-type: none"> <li>▶ <b>Certified</b> copy of award certificate</li> <li>▶ degree, diploma or qualification certificate</li> <li>▶ <b>Certified</b> copy of transcripts/marksheets</li> <li>▶ showing every year of study</li> </ul> <p><b>you must provide the following for each overseas qualification you are wanting assessed.</b></p>
5.	<b>Qualification translations</b> All qualification documents must be submitted in original and English translations	<ul style="list-style-type: none"> <li>▶ Certified copy of translated award certificate</li> <li>▶ Certified copy of translated transcripts/marksheets</li> </ul>

## Now you are ready to [apply online!](#)

Translation of documents

- ▶ Translations undertaken in Australia must be by an accredited National Accreditation Authority for Translators and Interpreters (NAATI) translator. For a list of accredited translators visit <https://www.naati.com.au/>
- ▶ Any documents translated outside of Australia must be endorsed by the translator showing their full name, address, telephone number, details of the qualifications and experience in the language being translated.
- ▶ You may be eligible to have your documents translated into English at no cost through the Adult Migrant English Program (AMEP). Check your eligibility by visiting <https://immi.homeaffairs.gov.au/settling-in-australia/amep/about-the-program>

Last updated: September 2020